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February 15, 2023

Stan Barrett, Esq.  
Scarinci Hollenbeck, LLC  
One River Centre  
331 Newman Springs Road  
Building 3, Suite #310  
Red Bank, NJ, 07701-5692

Re: In the Matter of the Petition of Comcast of Central New Jersey II, LLC, for a Renewal Certificate of Approval to Continue to Construct, Operate and Maintain a Cable Television System in and for the Borough of Lebanon, County of Hunterdon, State of New Jersey - Docket No. CE22060381

Dear Mr. Barrett:

The Office of Cable Television and Telecommunications ("OCTV&T") is in receipt of the above captioned Petition for Renewal Certificate of Approval and attached application for the Borough of Lebanon ("Borough"). The following is a request for additional information the OCTV&T would like the company to furnish prior to the completion of our review:

1. **Section I. Organization and Management Subsection 13:** This section of the application requires the company to list the address and telephone number of the designated local office or agent located within the system, available to receive, investigate and resolve any complaints the subscriber may encounter. Staff notes that the office listed in the application for the NJBPU Office of Cable Television, 44 S. Lebanon Ave. – 3<sup>rd</sup> fl., Trenton, New Jersey, which is not the correct address for the OCTV&T. Please provide a revised application page that clarifies the appropriate OCTV&T office address.
2. **Section IV. System Design Subsection 3:** This section requires, in part, the company to provide information as to the number, cable channel designation, type of access channels and their manner of operation and channel sharing. The ordinance adopted on April 21, 2021, SECTION 15. GOVERNMENTAL ACCESS Subsection a., states the following, "The Company shall continue to make available one shared education and governmental (E/G) access channel." However, the application has two different shared channels listed for governmental and educational access. Please confirm if there is one shared access channel available for both education and government as is referenced in the ordinance, and if so, revise the application page to indicate the same.
3. **Section IV. System Design Subsection 4:** This section of the application requires the company to list the type of channels, proposed inception, and cable channel designation that has been agreed upon between the municipality and company. Staff notes that the question was left blank in the application. Please revise the application page appropriately.

4. **Section IV. System Design Subsection 5:** This section requires the company to provide information in narrative form, regarding production equipment and facilities to be made available by the applicant for the use of others in the community. Staff notes that this question was left blank in the application. Please revise the application page appropriately.
5. **Section IV. System Design Subsection 6:** This section of the application requires in part, each applicant to describe in narrative form any other services available to subscribers. Staff notes that the adopted ordinance SECTION 14. COMMITMENTS BY THE COMPANY, Subsection a. and b., speaks to negotiable provisions between the parties, including the company providing Expanded Basic or a similar tier of cable television service to one (1) outlet to schools, every Borough building, municipal buildings, police, fire, emergency management facility, and public library in the Borough. However, it is noted that the adopted ordinance does not state that the company will be providing the services **free of charge** to the locations stated in the ordinance. Please confirm that the company will provide this service at no cost.
6. **Section VI. System Plant Subsection 4:** This section of the application requires a Map of the entire Municipality be attached as an appendix. In this case, the map we received at the back of the confidential application is not legible. Staff notes that the company must provide a current map that includes a Map Legend, Municipality Borders, all streets which are to receive services should include the Primary Service Area, phases of construction, and all streets which will be served under a "Line Extension Policy" ("LEP").

**Please submit a map for the entire municipality that is legible and meets all of the following criteria;**

1. Map Legend including company, system name, municipality name, and county
  2. Municipal Borders
  3. All of the streets should be labeled and note which are to receive service as the Primary Service Area and the Area Designated for LEP
  4. Phases of construction
  5. Aerial and underground
7. **Section IX. Line Extension Policy:** The ordinance and application state that the OCTV&T's Line Extension Policy ("LEP") is applicable. However, no LEP was attached to the application as an Appendix. The current COA contains the OCTV&T's LEP, which will be used in the Borough and is attached.

Please respond to this correspondence by March 2, 2023. If you should have any questions, please contact me at (609) 341-9170 or email [nancy.wolf@bpu.nj.gov](mailto:nancy.wolf@bpu.nj.gov).

Sincerely,



Nancy J. Wolf  
Administrative Analyst 4

NJW/sk

Enclosure

- c: Dennis C. Linken, Esq. Scarinci Hollenbeck, LLC (w/ encl.)  
Karen Romano, Borough Administrator/Clerk (w/ encl.)  
Joseph Novak, Borough Attorney (w/ encl.)  
Robert Clifton, Sr. Director of Govt. & Reg Affairs, Comcast (w/ encl.)  
Stephanie Katz, OCTV&T